

QUICKSTART AUGUST 2012

Don't start your graduate education at a disadvantage. QuickStart is a series of short modules covering topics in Accounting, Finance, Math, Statistics, Excel, and Advanced Excel. Offered for the last time this August 2012, these modules provide basic preparation for core courses. While students will not leave these modules as experts in any particular area, they will become more familiar with concepts, terminology, and problem solving techniques. Modules are optional, not for credit, and self-selected. Self-assessment tests are posted to the new student website to help students decide if a module is right for them. The number of sessions and hours per module varies.

Please complete the following and submit by July 26, 2012:

NAME:		PHONE:	
ADDRESS:			
		EMAIL:	
		DEGREE OBJECTIVE:	<input type="checkbox"/> MBA <input type="checkbox"/> MS

Registration confirmations will be sent to your email address. Please set your account to accept emails from baruch.cuny.edu. You may also need to review your spam folder. Please call the Office of Graduate Programs with questions (646-312-3130).

Please check all modules requested:

CHECK BOX	MODULE/WORKSHOP	HOURS (for dates and times see calendar)	COST
	Accounting	3 Evening Sessions – Total of 12 hours	\$185
	Excel	2 Evening Sessions - Total of 8 hours	\$125
	Excel	1 Friday Session – Total of 8 hours	\$125
	Advanced Excel*	1 Saturday Session – Total of 8 hours	\$125
	Advanced Excel*	2 Evening Sessions - Total of 8 hours	\$125
	Finance	1 Saturday Session – Total of 8 hours	\$140
	Math	3 Evening Sessions – Total of 9 hours	\$150
	Statistics	3 Evening Sessions – Total of 12 hours	\$185
		TOTAL	

*Students signing up for Advanced Excel should complete the Excel module or be able to complete the Excel self-test with ease.

Checks should be made payable to Baruch College.
We are not able to accept credit card payments at this time.

Mail your form with payment to:
Baruch College
Office of Graduate Programs
ATTN: QUICKSTART
Zicklin School of Business
Box B 13-280
New York, NY 10010-5585

OR

Drop off your form with payment:
Newman Vertical Campus,
Room 13-280

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
July 29	30 Math 5:30 – 9:00pm	31 Math 5:30 – 9:00pm	August 1 Math 5:30 – 9:00pm (total 9 hours)	2 Statistics 5:30 – 10:00pm	3	4
5	6 Statistics 5:30 – 10:00pm	7 Statistics 5:30 – 10:00pm (total 12 hours)	8 Excel 5:30 – 10:00pm	9 Excel 5:30 – 10:00pm (total 8 hours)	10 Excel 8:00am – 5:00pm (total 8 hours)	11 Advanced Excel 8:00am – 5:00pm (total 8 hours)
12	13	14 Accounting 5:30 – 10:00pm	15 Accounting 5:30 – 10:00pm	16 Accounting 5:30 – 10:00pm (total 12 hours)	17	18 Finance 8:00am – 5:00pm (total 8 hours)
19	20	21 Orientation for MS and Part-Time MBA (flexible and accelerated formats) programs	22 Advanced Excel 5:30 – 10:00pm	23 Advanced Excel 5:30 – 10:00pm (total 8 hours)	24	25
26	27 First day semester	28	29	30	31	