



Fall 2010 Semester

Dear Entering Flex-Time MBA and MS Students:

Congratulations!

Welcome to the Zicklin School of Business. If you are a full-time student perhaps you are new to New York City or the United States. If you are a part-time student most likely you are balancing work with study. Although experiences and perspectives will vary, all of you share the goal of successfully completing a challenging and exciting degree program. The Office of Graduate Academic Services is dedicated to helping you achieve this goal.

The mission of the Office of Graduate Academic Services is to ensure that you understand the curriculum and the policies related to the curriculum and your academic standing. The Office will help you navigate your degree by providing you with the information and guidance necessary to make informed decisions. Our Office works closely with other offices in the School and the College to provide you with coordinated and accessible information. We encourage you to seek advice and ask questions based on a careful reading of the information available to you.

We look forward to a successful partnership, and to working with you throughout your program.

Best wishes,

Elaine Bernstein, Director of Advisement Services

Patricia Lewis, Assistant Director of Advisement Services

Candee Bates-Cherry, CUNY Office Assistant

Mavis Foy, College Office Assistant

Monique Reid, College Office Assistant