CHECKLIST FOR NEW STUDENTS

☐ Review carefully and monitor The New Student Web Site

To access the “New Student Website” follow these easy steps:

Step 1: Go to https://zicklin.baruch.cuny.edu/admissions/grad/
Step 2: Locate “New Student Website” and click to enter
Step 3: LOGIN NAME: Baruch
       PASSWORD: zicklin
(Both LOGIN NAME and PASSWORD are case sensitive)

☐ Submit immunization documents as soon as possible
☐ Submit New York State residency documents if you are eligible
☐ Submit financial aid forms
☐ Complete QuickStart self-assessment tests and sign-up for appropriate modules
☐ Register for English language waiver exam (if required in admissions letter)
☐ Sign-up for the New Student Orientation
☐ Sign-up for the International Student Orientation
☐ Sign-up for small group advising sessions (optional for Flex-Time Program)
☐ Submit copy of passport and stamped I-20 to International Student Service Center (International Students on student visas)
☐ Register for courses –Check with your program for procedures
☐ Print out and review your schedule, tuition charges, tuition due dates
☐ Pay tuition and fees
☐ Get Baruch ID
☐ Open Baruch Web Mail and Blackboard account
☐ Purchase textbooks

…and enjoy your final days off before your studies begin!

Flex-Time MBA and MS Programs
Office of Graduate Academic Services
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