PRESIDENTIAL LEADERSHIP PROGRAM FOR INTERNS PROJECT FORM

Please Email (beth.miller@baruch.cuny.edu) or fax (646-312-2071) this form to the Internship Placement Program of the Weissman Center for International Business.

CONTACT INFORMATION:

Baruch Unit Name:	
Unit Contact Person:	
Supervisor of Intern:	
Telephone:	
E-Mail:	
How to send résumés?	❒ Fax ❒ Email
Do you want the Internship Coordinator to schedule interviews for your unit?	❒ Yes ❒ No

PROJECT DESCRIPTION:

Start Date:		**End Date:**	

Hours Per Week (must be 300 total):	

Description of Overall Purpose of the project and how it will enhance the College:
Tasks/Projects the intern will complete:
1.
2.
3.
4.
5.

CANDIDATE QUALIFICATIONS/REQUIREMENTS:

Class Status (Undergraduate/Graduate):	

Major/Minor or Specialization:	

Minimum GPA:	

Skills Needed:	***Technical:***
	Language:
	Type of Experience:

For Office Use Only:

Internship Coordinator Assigned: _____ Date Unit Contacted: _____