

## Letter for Credit Form

*Note to student:*

*Please fill out all of the information in this form except for the Internship Coordinator's signature, and submit this form, along with proof of registration, for signature by leaving in The Internship office, VC 10-236.*

*It will be mailed directly to your supervisor at the address you provide below.*

Date: \_\_\_\_\_

Supervisor: \_\_\_\_\_

Firm name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dear Employer:

This is to verify that this student: \_\_\_\_\_  
(Print student's name)

has registered for this business internship course for credit at Baruch College:

- |                                   |                                   |                                   |
|-----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> BUS 3001 | <input type="checkbox"/> ECO 5010 | <input type="checkbox"/> FIN 5610 |
| <input type="checkbox"/> BUS 3002 | <input type="checkbox"/> ECO 5011 | <input type="checkbox"/> FIN 5611 |
| <input type="checkbox"/> BUS 3003 |                                   |                                   |

for the semester of: \_\_\_\_\_

and will earn \_\_\_\_ academic credit(s) for the internship at your firm upon successful completion of the internship and related academic requirements.

Sincerely yours,

\_\_\_\_\_  
Professor Wainright/Professor Long, Faculty Internship Coordinators  
Department of Economics and Finance