## Where do I go if I need Information?

<table>
<thead>
<tr>
<th>Questions Pertaining to:</th>
<th>Go to…</th>
</tr>
</thead>
</table>
| **Academic advisement:** | Office of Graduate Studies – Office of Graduate Student Services  
Vertical Campus, Room 13-280  
Tel: 646-312-3130 Fax: 646-312-3131  
http://zicklin.baruch.cuny.edu/programs/graduate/mba/full  
http://zicklin.baruch.cuny.edu/programs/graduate/mba/accelerated-pt |
| Full-Time Honors MBA  
& Accelerated Part-Time MBA | |
| **Academic advisement:** | Office of Graduate Academic Services: Flex-Time Programs  
Vertical Campus, Room 13-221  
Tel: 646-312-3140 Fax: 646-312-3141  
http://zicklin.baruch.cuny.edu/ogs/gas/  
Email: Zicklin_graduate_advisement@baruch.cuny.edu |
| Flex-Time MBA and MS | |
| **Changing your address** | Office of the Registrar  
151 East 25th Street, Room 850  
Tel: 646-312-1150 Fax: 646-312-1151  
http://www.baruch.cuny.edu/registrar/ |
| **Financial aid**  
(TAP, NY State/City Programs, Student Loans) | Financial Aid Office  
151 East 25th Street, Room 880  
Tel: 646-312-1360 Fax: 646-312-1361  
http://www.baruch.cuny.edu/financialaid/ |
| **Graduate assistantships** | Office of Graduate Student Services  
Vertical Campus, Room 13-221  
Tel: 646-312-3139 Fax: 646-312-3141  
Students may download applications from Blackboard |
| **Health care services** | Health Care Center  
138 East 26th Street, 1st Floor  
Tel: 646-312-2040 Fax: 646-312-2041  
http://www.baruch.cuny.edu/studentaffairs/healthServices.htm  
Email: Ahoover@CHPnet.org |
| **Health insurance** | Dean of Students/Office of Student Development  
Vertical Campus, Room 255  
Tel: 646-312-4570 Fax: 646-312-4571 |
| **Housing** | HELPLINE: The Student Activities Center  
Vertical Campus, Room 210  
Tel: 646-312-4750 or 4752  
http://www.baruch.cuny.edu/undergrad/housing.html |
| **ID cards** | The ID Center  
151 East 25th Street, Room 133  
Tel: 646-312-1475 or 1480 Fax: 646-312-1476  
http://www.baruch.cuny.edu/psafety/idcard.htm  
Email: George_Yang@baruch.cuny.edu |
## Where do I go if I need Information? (page 2)

### Questions Pertaining to:  

| Go to… |  
|---|---|
| Immunization Requirements | Medical Records Office  
Located in the Undergraduate Admissions Office  
151 East 25th Street, Room 720  
Tel: 646-312-1159 Fax: 646-312-1362 or 1363  
http://www.baruch.cuny.edu/admissions/immunization.htm |
| Loan for a laptop or financial calculator | The William and Anita Newman Library  
151 East 25th Street  
Tel: 646-312-1660 Fax: 646-312-1661  
http://newman.baruch.cuny.edu/ |
| NYS residency requirements | The Information Center  
The Annex: 137A East 25th Street, 1st Floor  
Tel: 646-312-1179  
http://www.baruch.cuny.edu/admissions/residency.htm |
| Scholarships and Fellowships | Dean of Students/Office of Student Development  
Vertical Campus Room 255  
Tel: 646-312-4570 Fax: 646-312-4571  
http://www.baruch.cuny.edu/studentaffairs |
| Services for students with disabilities | Office of Services for Students with Disabilities  
Vertical Campus, Room 271  
Tel: 646-312-4590 Fax: 646-312-4591  
http://www.baruch.cuny.edu/studentaffairs/disabilityServices.htm  
Email: Evilyn_Morales@baruch.cuny.edu |
| Student clubs and Extracurricular activities | Office of Graduate Studies: Office of Graduate Student Life  
Vertical Campus, Room 13-280  
Tel: 646-312-3130 Fax: 646-312-3131  
http://zicklin.baruch.cuny.edu/ogs/gsl |
| Tuition payments | Bursar  
151 East 25th Street, Room 810  
Tel: 646 312-1280  
http://www.baruch.cuny.edu/bursar/ |
| Visa and work authorization | International Student Services Center  
151 East 25th Street, Room 730  
Tel: 646-312-2050 Fax: 646-312-2051  
http://www.baruch.cuny.edu/issc/  
Email: ISSC@baruch.cuny.edu |

### Note:

The **Vertical Campus** building is located on 25th street, between 3rd Avenue and Lexington Avenue.  
There are two entrances into the building: one on the corner of 24th and Lexington Ave. The second is on 25th street, between 3rd Avenue and Lexington Avenue.

The **151 East 25th Street** building is located between 3rd Avenue and Lexington Avenue.  
It only has one entrance. This building is known as the “Newman Library Building.”

The **Annex** building with the address 137A East 25th Street is located on 25th street, between 3rd Avenue and Lexington Avenue. It is next to the library building, closer to Lexington Avenue than to 3rd Avenue.