

Baruch College
The City University of New York

EXEMPTION EXAM FORM

NOTE ON EXEMPTION EXAMS:

An exemption exam is taken when a student has acquired sufficient knowledge in a subject other than a Baruch College course. Students must obtain approval from the appropriate contact person (see reverse side) to take an exemption exam. **A student is not permitted to take an exemption exam if he/she is registered for the course.**

Students will receive credit for the course if a grade of 80% or over is earned. Students will be exempt without credit if a grade of 70%-79% is earned. Students **will not** be exempt and **will not receive credit** if grade is less than 70%.

PART I: TO BE COMPLETED BY STUDENT

(Print) Last Name	First Name	EMPLID #	
Street Address	City	State	Zip
(_____) _____	_____	_____	_____
Daytime telephone number	Student Signature		Date

Approved to take an exemption exam in: COURSE NUMBER _____

Chairperson's Signature _____ **Date** _____

A) A \$25 fee must be paid to the Bursar's Office (151 E. 25 Street, Room 810) **BEFORE** you can take the exemption exam. Please have the Bursar's Office stamp this form.

Fee Paid _____ Date _____
Bursar's Office Stamp

B) Please see contact list (reverse side) to arrange for your exemption exam.

PART II: DEPARTMENT USE ONLY

COURSE NUMBER _____ **Date of Examination** _____

Exemption with credit (80% or over): # of credits _____ Exam Mark _____

Exemption without credit (70%-79%): Exam Mark _____

No exemption-No credit (Below 70%): Exam Mark _____

Examiner's Signature *Date* *Chairperson's Signature* *Date*

CC: Department Copy Registrar's Copy (Beverly King/Box H-0850) Student Copy

CONTACT LIST FOR SPECIAL EXAMS

DEPARTMENTS	EMAIL CONTACT
Accountancy	Carol.Marquardt@baruch.cuny.edu
Economics & Finance	Armen.Hovakimian@baruch.cuny.edu
Information Systems & Statistics	Marios.Koufaris@baruch.cuny.edu
Law	Valerie.Watnick@baruch.cuny.edu
Management	Helaine.Korn@baruch.cuny.edu
Marketing and International Business	David.Luna@baruch.cuny.edu
Real Estate	Yildiray.Yildirim@baruch.cuny.edu

ADMINISTRATIVE OFFICES	PHONE	MAIL BOX	ADDRESS
Bursar's Office	646 312-1280	H-0810	151 East 25 Street, 8 th Fl, Room 810
Registrar's Office	646 312-1150	H-0850	151 East 25 Street, 8 th Fl, Room 850
School of Public Affairs	646-660-6700	D-0901	135 E 22 nd Street, 9 th Fl, Room 901
Weissman School of Arts & Sciences	646-312-3890	B8-265	1 Baruch Way, 8 th Fl, Room 265
Zicklin School of Business-Dean's Office	646-312-3030	B13-260	1 Baruch Way, 13 th Fl, Room 260
Zicklin School of Business-Undergraduate Programs	646-312-3135	B13-240	1 Baruch Way, 13 th Fl, Room 240