

BARUCH COLLEGE
The City University of New York

GUIDELINES FOR INDEPENDENT STUDY

1. For a 3-unit tutorial, the instructor must be prepared to spend **at least 15 hours** per term with the student he/she tutors.
2. During the semester preceding registration for the course, a student planning to do an Independent Study must submit a **WRITTEN PROSPECTUS** to the instructor/tutor for approval. The student must also receive the chairperson's approval.
3. The student must submit a completed report at the conclusion of the course.
4. Any student accepted for Independent Study must have a Grade Point Average (GPA) of **2.0 or above** and be in good academic standing (not on academic probation) and have no unresolved INC or ABS grades on his/her record.
5. Students must complete the required composition sequence (ENG 2100 and 2150) **BEFORE** they are eligible for Independent Study.
6. A student may take no more than **FIVE** Independent Study courses during his/her attendance at Baruch College, and no more than **TWO** in any single semester.
7. **Please note:** You may not use the Independent Study as a minor requirement.

JT/AP

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